

SACRED HEART SCHOOL

Arya Nagar, Hazaribag (Jharkhand)



PROSPECTUS



INTRODUCTION

Sacred Heart School is a Christian religious minority institution established and administered by the congregation of the sisters of the Sacred Heart, Province of Patna. This Congregation was founded in Bettiah, West Champaran in the year 1926 by the first Bishop of Ranchi Arch Diocese, Rt. Rev. Bishop Loius Van Hoeck S.J. He had great zeal to work in the midst of Schedule Tribe, to educate them and make them a cultural people in the society. His thought was that the education is the foundation stone for the progress and development of the individual and the society and at the end of the church. He worked in various places as a priest like Kurdeg Biru, Gungpur (Orrisa), Jaspur, Tongo and learnt local language to win people's heart. Inspired by his charism to fulfill God's plans and the vision of the founder of members of the sisters of the Sacred Heart devote themselves to educate any level according to the needs of the time and the church. The Sacred Heart sisters have been rendering their service in different area like education, health ministry, pastoral work and social work.

VISION AND MISSION

As a Catholic School the newly established Sacred Heart School draws its inspiration and guidance from the life and teaching of Jesus Christ. it is open to all irrespective of caste, creed or place of origins, develop into God fearing men and women with power and insight to vision and to create a new loving and serving society.



The motto of the School is **“Love, Wisdom and Service.”**

Our Aims

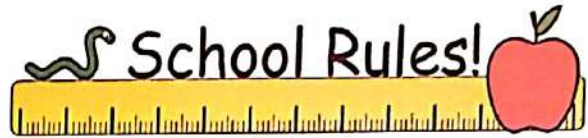
- To enable the child to grow in an environment of love.
- To foster freedom of thought in children to assume personal responsibilities for their own lives.
- To instill moral and spiritual values to enable the student to become upright and conscientious individuals.
- To encourage intellectual development through healthy competition.

Admission

1. All students applying for admission are subjected to a Process of selection.
2. Any pressure on the school authorities for granting admission will disqualify a candidate.
3. Selection of the candidates will be done by a committee by observation and random method.

4. All documents submitted at anytime will become the property of the school and will not be returned.

General Rules of the School



1. Students should be polite and well behaved in and outside the school. They should be honest, truthful and respectful to their elders and teachers.
2. The date of birth of a pupil will be recorded from the birth certificate obtained from the Municipality. Once it is recorded in the admission register it remains unchanged.
3. If a child is absent for more than 15 days consecutively without prior permission her/his name will be struck off. She or he must go through the re-admission process depending upon availability of vacancy.
4. A child who is ill and needs immediate health care should not be sent to school. On return to school a fitness medical certificate must be submitted.
5. Both the parents must attend the parents-teacher meeting and other social functions.
6. If the guardian have any suggestion/complain regarding the school they are allowed to meet the Principal directly with prior appointment.

Few Important Suggestions for Guardians

1. Parents are expected to co-operate with the school authorities by enforcing regularity, cleanliness, punctuality and a sense of discipline in the children. Students must come to school in neat and complete school uniform.
2. Parents are requested to look into the ward's school diary regularly and countersign the remarks/ information given on it.
3. Leave application, reason for late attendance or any other matters concerning the student must be intimated to principal through school diary. All the correspondence must be addressed to the principal and not to any individual teacher.
4. Reach and take back your ward on time. You must reach ten minutes before the assembly and must be taken back within ten minutes after dismissal. Please do not bring early and leave your ward alone in the school campus. In this regard special care must be taken by those parents who send their wards with transporters.
5. Parents can meet the teachers on working Saturday. On other days if you wish to meet any teacher you must get the permission from the principal.
6. Parents are requested to meet the class teacher on result days regarding their child's progress in studies.
7. The person who comes to take your ward must bring the student's original identity card.
8. Change of address and telephone number must be intimated to the school immediately in writing. The phone calls from school must be promptly attended.

PAYMENT OF FEE

- All fees of the month must be paid latest by 20th of every month.
- Any child who does not clear his dues up to the required date shall not be allowed to appear in the terminal examination.
- Fees once paid will not be refunded at any circumstances.
- The fee structure will be adjusted from time to time in order to keep up with rising prices as well as revision in salary

SCHOOL TIMING

Summer Season :

Monday to Friday	6.45 A.M.	to	11.45 A.M.
Saturday	6.45 A.M.	to	11.30 A.M.

Winter Season:

Monday to Friday	9.15 A.M.	to	3.30 P.M
Saturday	8.45 A.M.	to	11.30 A.M

